

Website Design Concept Worksheet

To give us an accurate idea of how you would like your finished website to look and function, please provide the most complete and detailed information possible in response to each question. Thank you for choosing Complete Business Systems for your website solution!

1. List each website page by title below.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

2. Do you prefer your menu to be:

- Horizontal
 Vertical

3. What color scheme do you want for your website? List main colors first, then accent colors.

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

Website Design Concept Worksheet, Pg. 2

4. List two or three descriptive terms that describe your site's look and feel, i.e., simple and streamlined, or fun and bright.

1. _____ 2. _____
3. _____

5. Do you have an existing logo in web-ready format?

- Yes
 No

6. What type of website will this be?

- Online Brochure
 Educational
 Ecommerce

7. If you plan on including an online store, how many items will it contain?

8. Do you need a member sign-in area? _____

9. Will you require video or audio uploads? _____

10. Do you require a CMS (Content Management System) to enable you to make changes or updates to your website? _____

Complete Business Systems will design a custom website with the content you provide, including text, images, and logo. Providing us with this completed worksheet, as well as your content, will ensure that your website will be designed to your specifications in a timely manner. Please fax this worksheet to 800-479-9186. We look forward to working with you.