

**SCOTTS VALLEY WATER DISTRICT  
MINUTES OF THE  
ADJOURNED SPECIAL BOARD MEETING  
FEBRUARY 4, 2008**

**SCOTTS VALLEY WATER DISTRICT  
BOARD ROOM, 2 CIVIC CENTER DRIVE  
SCOTTS VALLEY, CALIFORNIA**

1. CONVENE MEETING

Item 1.1 President Hober called the meeting to order at 5:15 p.m.

Item 1.2 ROLL CALL

Present: Directors Kassis, Perri, Hodgin, Kannegaard, and Hober  
Absent: None

Item 1.3 Pledge of Allegiance and Invocation

Director Kassis led the Pledge of Allegiance and Invocation.

ADDITIONS/DELETIONS TO THE REGULAR AGENDA: None

PUBLIC COMMENTS ON ITEMS ON THE AGENDA: None

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: None

2. DISCUSS AND ESTABLISH DISTRICT PRIORITIES

President Hober commended General Manager McNiesh for taking list of priorities as discussed at January 19<sup>th</sup> Workshop Meeting and condensing it to a spreadsheet format.

General Manager McNiesh explained that the spreadsheet is being projected using computer so changes can be made if desired by Board; spreadsheet has columns for each item showing which Board committee has responsibility, difficulty of implementation, importance to the District, whether there is linkage to other spreadsheet items, and estimate of the time to implement; under the heading "Timing", shading of the spreadsheet cell indicates there is a specific deadline.

President Hober suggested that since the Board got through Item 18 at the prior Workshop Meeting, they could start now on Item 19; Board members concurred.

19. Coordination With City

The Board agreed it is important to ensure that District has input and is working in tandem with City on all water related issues.

Director Perri said Water Resources Committee has been working on this; there is a joint meeting planned for June.

Cliff Barrett, Scotts Valley City Councilman, addressed the Board regarding City being concerned about growth; City joining District with rebates for water saving fixtures; City interested in keeping communication with District.

#### 20. Salary and Benefits Analysis

General Manager McNiesh advised that the District has identified an outside consultant, Berta Rodriguez, to put together information from other districts; would like Ms. Rodriguez to meet with employee organization to discuss her scope of work. The Board concurred. General Manager McNiesh added there will be a closed session at next Board meeting for discussion on personnel matters.

#### 21. GASB 45

The Board discussed and decided there is plenty of time to work on this item.

#### 22. Deferred Maintenance Schedule

The Board noted items are outstanding from prior budgets; need to catch up now that finances are better; important to create priority list with target dates.

#### 23. Create report on maintenance status of each well

It was noted that Board receives a report on each well in the monthly Board packet; important to maintain reporting.

#### 24. Climate Change

General Manager McNiesh noted this item includes planning for climate change and then later implementation of related projects; advised that he will be attending the Capitola City Hall meeting Friday night; local water district forums also be planned.

#### 25. Review Water Rates

The Board discussed need to review water rates, since the three-year period for the current rates is almost up; also need to look at water replenishment impact fee, which may need to be updated to reflect actual cost of recycled water project; also residential tiered structure may not be equitable for recycled and commercial rates.

#### 26. New Development Project Fees

General Manager McNiesh advised that he is working on this right now with Kennedy/Jenks Consultants; hopes to have new policy and proposed fees in a few months.

27. Update Technical Standards

General Manager McNiesh said District's Technical Specifications and Standards need a number of improvements; staff will be working on this item on-going, prioritizing and updating periodically.

28. Compile District Policies

General Manager McNiesh advised that there are a lot of miscellaneous policies adopted by the Board from time to time that need to be organized; ordinances are in good order; staff will work on this on-going.

29. Update Ordinance No. 119-96

General Manager McNiesh said this ordinance serves as District's Rates, Rules and Regulations; was adopted in 1996 and amended many times since then; recommends a comprehensive rewrite.

30. Water Treatment Plant Improvements

Assistant General Manager/Operations Manager O'Brien stated goals to improve aesthetic quality and stay ahead of regulatory requirements; arsenic regulations of particular concern; advised that these types of water treatment improvements are very expensive.

Director Perri asked about Hansen Quarry, and suggested that since the Quarry and Pasatiempo are items that are receiving grant money they should be listed separately.

The Board discussed having an Item15c and listing potential new recycled water users.

General Manager McNiesh explained he could add items to spreadsheet and sort based on the columns, as the Directors desired; added Pasatiempo and Hansen Quarry as separate items numbered 15c.

President Hober asked Directors how the list could be changed to make it more useful; there was discussion by the Board regarding importance and timing of items.

General Manager McNiesh changed the spreadsheet to be sorted by committee. The Board went through the sorted list to see which items were under which committees and make changes where necessary.

It was agreed that each committee will look at its list of priorities, come up with a timeline, and report to the full Board at the next Board meeting following each committee meeting.

There was discussion regarding moving the March meeting from the 13<sup>th</sup> to Wednesday the 12<sup>th</sup> at 7:00 p.m. Board members concurred. There was discussion regarding moving the May meeting to the 15<sup>th</sup> because of a conflict with ACWA's Spring Conference. Board members concurred.

Assistant General Manager/Operations Manager O'Brien noted that the remainder of the Board tour of District facilities is scheduled for February 11<sup>th</sup>; advised that there is not much left to visit; may be possible to include a tour of the tertiary treatment plant with plant manager Scott Hamby.

### 3. ADJOURNMENT

The Board adjourned at 6:30 p.m.